

Inpatient Admission/Concurrent Review Checklist

Please make sure all the following information is attached before faxing admission records. Failure to provide the necessary clinical information for review may result in a delay in authorization or denial for lack of clinicals.

Member Name _____

DOB _____

- History and Physical/ER note
- Doctor's progress notes
- Doctor's surgical notes
- Labs
- Any Advanced Imaging (X-ray, CT, MRI, PET)

Information needed for concurrent reviews.

- Daily MD progress notes
- Daily MD consult notes
- MD surgical or procedure notes if not done during the initial review period
- Case management/RN notes with discharge plan
- Discharge summary if applicable
- Additional labs
- Additional imaging
- Oxygen saturations if on oxygen and attempting to wean (room air)
- Mar (for IV antibiotics, IV push meds (lasix or steroids) and pain medication administration only)